



# MAHENDRA ENGINEERING COLLEGE

(Autonomous)

Accredited by NAAC 'A' Grade & NBA Tier-I (WA) UG: CSE,ECE,EEE  
Mahendhirapuri, Mallasamudram, Namakkal Dt. - 637 503.



## INTERNAL QUALITY ASSURANCE CELL

MEC/IQAC/Meeting/2021-22 /06

Dates: 09.06.2022

### CIRCULAR

#### Sub : IQAC Meeting – Intimation to the members of IQAC

The Internal Quality Assurance Cell, (IQAC) meeting is to be held on 10.06.2022 in Board Room at 12.45 pm. All the faculty members are requested to attend the meeting. The agenda for the meeting is as follows:

#### AGENDA :

1. Review of action taken in the items mentioned the previous meeting minutes
2. Review of R&D activities
3. Any other matters

  
Director IQAC 9/6/22

  
Chairperson IQAC 10/6/22

#### For Kind Information :

Honourable Chairman

Managing Directors

Information to :

Executive Director

copy to : IQAC, MEC office

Dean – SMS, Academic

The members concerned

COE, EO, FO, AO, File



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## INTERNAL QUALITY ASSURANCE CELL

### Minutes of the Meeting

MEC/IQAC/Meeting/2021-22 /06/Minutes

Dt.10.06.2022

The IQAC meeting was held on 10.06.2022 in Board Room at 12.45 PM

Members present :

Sl.No.	Name	Designation / Address	Signature
1	Dr. R. Mahendran	Principal	<i>[Signature]</i>
2	Dr. V. Shanmugam	Dean	<i>[Signature]</i> 10/06/2022
3	Dr. C. T. SWAKUMAR	Prof / civil	<i>[Signature]</i>
4	Dr. ARULMOZI	DIR R & D	<i>[Signature]</i>
5	Dr. K. VIDHYA	Prof & Head MEC civil	<i>[Signature]</i> 10/6/2022
6	Dr. C. DHAVAMANI	Prof & Head - AEP	<i>[Signature]</i> 10.6.22
7	Dr. KR. KALPHANA	HOD / AGRI	<i>[Signature]</i> 10/6/2022
8	Dr. J. Kannikar	Prof & Head English	<i>[Signature]</i>
9	Dr. V. Sangeetha	ASP / English	<i>[Signature]</i> 10/6/22
10	Dr. S. Gobinath	AP / EEE	<i>[Signature]</i>
11	Dr. T. KIRUTHIKA	AP / AGRI. ENGG.	<i>[Signature]</i> 10/6/22
12	Dr. R. BRINDHA	AP / MATHS	<i>[Signature]</i> 10/6/2022
13	Dr. N. Zulfareen	AP / Chemistry	<i>[Signature]</i> 10.6.22

*[Signature]*  
Director IQAC

*[Signature]*  
Chairperson IQAC  
*[Signature]*

- |                               |          |                              |
|-------------------------------|----------|------------------------------|
| 14. Dr. A. Neela Madhuran     | Prof/CSE | <u>Dr. A. Neela Madhuran</u> |
| 15. Dr. D. Chitra             | Prof/ECE | <u>Dr. D. Chitra</u>         |
| 16. DR. S. SARASWATHI         | ASPIECE  | S. Sarani                    |
| 17. Dr. M. Dhuragadevi        | ASP/CSE  | M. Dhuragadevi               |
| 18. Dr. Balashanmuga Vadiv. P | ASP/EEB  | P. Balashanmuga              |
| 19. DR. S. PONLATHA           | ASP/ECE  | S. Ponlatha                  |
| 20. Dr. V. Poongushali        | ASP/IT   | V. Poongushali               |
| 21. DR. S. PREMA              | ASP/IT   | S. Prema                     |



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## INTERNAL QUALITY ASSURANCE CELL

MEC/IQAC/Meeting/2021-22 /07

Dates: 14.07.2022

### CIRCULAR

#### Sub : IQAC Meeting – Intimation to the members of IQAC

The Internal Quality Assurance Cell, (IQAC) meeting is to be held on 15.07.2022 in ECE Seminar Hall at 03.00 pm. All Doctorates are requested to attend the meeting. The agenda for the meeting is as follows:

#### AGENDA :

1. Review of action taken in the items mentioned the previous meeting minutes
2. Review of R&D activities
3. Any other matters

  
Director IQAC

  
Chairperson IQAC

#### For Kind Information :

Honourable Chairman

Managing Directors

Information to :

Executive Director

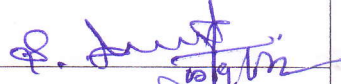
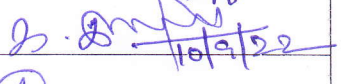
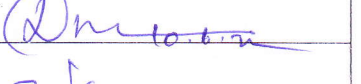
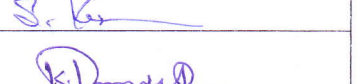
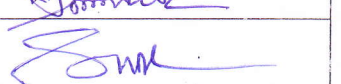
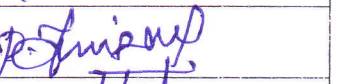
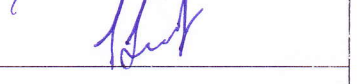

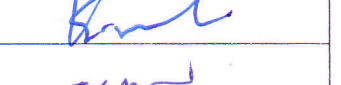

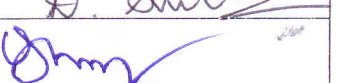


copy to : IQAC, MEC office


Dean – SMS, Academic

The members concerned

COE, EO, FO, AO, File

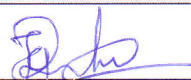



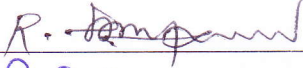
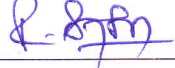
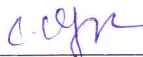

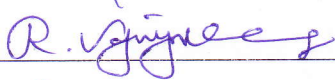
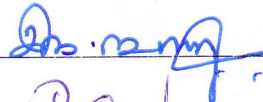



Members present :


Sl.No.	Name	Designation / Address	Signature
	Dr. S. Ananth	ASP / IT	
	Dr. K. Rajesh	AP / MATHS	
	Dr. V. Dharmalingam	AP / chemistry	
	Dr. S. KRISHNAN	ASP / EEE	
	Dr. K. Prakash	AP / MCA	
	Dr. C. SENTHIL KUMAR	ASP / MCA	
	Dr. P. TAMILSELVAN	AP / MBA	
	Dr. S. SUNIL	ASP / MBA	
	Dr. S. Kandasamy	Prof / maths	
	Dr. K. VENKATASALAM	ASP / CSE	
	Dr. S. G. Balakrishnan	Prof. / CSE	
	Dr. D. SUBRAMANIAM	Prof & Head / Aerospace	
	K. SHANMUGAM	HOD / MATHS	

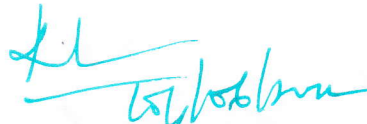
  
Director IQAC

  
Chairperson IQAC

Members present :


Sl.No.	Name	Designation / Address	Signature
	Dr. K. RADHA	ASP/IT	
	Dr. P. DHANAKODI	HOD/che	
	Dr. T. Shanmugavel	HOD / Ph7	
	Dr. Y. Shantharam	ASP/CIVIL	
	Dr. R. BOOPATHI	ASP/MECH	
	Dr. R. PRABU	ASP/MECH	
	Dr. C. Vigneshwaran	ASP/Pharma	
	Dr. V. Ananthkumar	ASP/food	
	Dr. R. Vijayakumar	ASP/ECE	
	Dr. R. RANGANATHAN	AP/Chemistry	
	Dr. R. SASIKUMAR	ASP/Mech	
	Dr. D. KALAMEGAM	AP/MECH	
	Dr. R. MOTTI	AP/ECE	

  
Director IQAC

  
Chairperson IQAC

Members present :

Sl.No.	Name	Designation / Address	Signature
	Dr. R. Jayalaxmi	Asst / MCA	R. Jayalaxmi
	Dr. P. SURESH KUMAR	Prof / EEE	P. Suresh Kumar
	Dr. N. VINOTHKUMAR	HOD/Chemical	Vinoth Kumar
	Dr. P. R. Kannan	HOD / MCAE	P. R. Kannan
	Dr. N. R. Aravamudan	HOD / MBA	N. R. Aravamudan
	Dr. M. KANNAN	HOD / CSE	M. Kannan
	Dr. S. RASU	HOD / IT	S. Rasu
	Dr. M. SRINIVASAN	HOD / MECT	M. Srinivasan
	Dr. R. UTHIRASAM	HOD / EEE	R. Uthirasam
	Dr. T. Jesudas	HOD / MCT	T. Jesudas

  
Director IQAC

  
Chairperson IQAC



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## INTERNAL QUALITY ASSURANCE CELL

### Minutes of the Meeting

MEC/IQAC/Meeting/2021-22 /06/Minutes

Dt.10.06.2022

The IQAC meeting was held on 10.06.2022 in VOC Seminar Hall at 12.45 PM

#### The following points were discussed:

1. The Director – IQAC welcomed the members and presented the action taken report of the previous IQAC meeting held on 30.04.2022.

S.No.	Points Discussed	Action taken
1	Review Quality assurance and initiative measures	<ul style="list-style-type: none"> <li>All Departments Tarpro activities for the AY 2021-22 Even Semester completed as per plan.</li> </ul>
2	Review NAAC Cycle –II and NBA Re-Accreditation work progress	<ul style="list-style-type: none"> <li>NBA Re-Accreditation visit for three programmes (CSE, ECE and EEE) completed on 04.06.2022.</li> </ul>
3	Planning of Academic Council meeting and Governing Council Meeting	<ul style="list-style-type: none"> <li>Academic Council meeting conducted on 16.05.2022.</li> </ul>

2. Chairperson – IQAC discussed the following points Regarding Research and Development approved for implementation

S.No	Points Discussed	Action Plan	Responsibility
2	Review of academic and R&D activities	<ul style="list-style-type: none"> <li>IQAC Chairperson informed all HODs and Faculty members to complete the conduct of final year students' project review before 20.06.2022 and to guide the UG and PG students to convert the projects as papers for publication in reputed Journals.</li> <li>Chairperson informed the Supervisors to advise the Ph.D Scholars to complete their Research work within stipulated time. The Supervisors should monitor the progress of the scholars frequently.</li> </ul>	All HoDs

		<ul style="list-style-type: none"><li>• Chairperson reviewed the paper publications in Journals, submission of research proposals for funding, patents, etc. It was discussed that all faculty members with Ph.D to publish two research papers in SCI/Scopus indexed journals every year. And remaining faculty members has to publish at least one papers every year.</li><li>• The faculty members with Ph.Ds are advised to submit minimum one research proposal per semester any funding agencies (DST, CSIR, DRDO, TNSCST, MNRE and DBT).</li><li>• He informed all departments to submit one Innovative UG project every year.</li></ul>	
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1) All HODs to circulate amongst all faculty members for information and needful action

2) File

  
Director IQAC 10/6/22

  
Chairperson IQAC