



**MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)
MEETING**

Date: 21.06.2017

The following Members were present in the Meeting:

S.No	Name	IQAC Designation
1	Er.B.Maha Ajay Prasath	Managing Director
2	Dr.M.Madheswaran , Principal	Chairperson
3	Dr. C.T.Sivakumar , Executive Officer	Director IQAC
4	Dr. C.Dhavamani, HoD/AERO	Secretary, IQAC
5	Dr.V.Shanmugam, Dean/SMS	Academic Experts
6	Dr.N.Vishwanathan ,COE	Member from Administration
7	Mr.B.Ramesh, Administrative Officer	Member from Administration
8	Dr.R.Thanigaivelan, HoD/Mech	Faculty member
9	Dr.S.Umamaheswari, HoD/EEE	Faculty member
10	Dr.M.Kannan, HoD/CSE	Faculty Member
11	Dr.K.Vidhya, HoD/CIVIL	Faculty Member
12	Dr.T.Jesudas, HoD/Mechatronics	Faculty Member
13	Prof.S.Raju, HoD/IT	Faculty Member
14	Dr.P.Saravanan, HoD/MAE	Faculty Member
15	Dr.P.Saranya, HoD/Agri	Faculty Member
16	Dr.M.Muthuvinayagam, HoD-EIE	Faculty Member
17	Dr.S.Asokkumar – HoD/MBA	Faculty Member
18	Dr.R.Jayakumar – HoD/MCA	Faculty Member
19	Prof.S.Selladurai-HoD/English	Faculty Member
20	Prof.S.Rajakumar-HoD/Maths	Faculty Member
21	Prof.M.Durairaj-HoD/Physics	Faculty Member
22	Prof.P.Dhanakodi-HoD/Chemistry	Faculty Member
23	Dr.A.Narenthrakumar Industry	Nominee from Industry
24	Mr.P.Thirunavukarasu Industry	Nominee from Industry
25	Dr.Sakthivel Murugan Alumni	Alumni Member
26	Dr.S.Umashankar	Nominee from Local Society

The following points were discussed:

- All the Head of the Departments were informed about the agenda of meeting in advance.
- The previous meeting minutes and the action taken report for the previous meeting were discussed among the members and the minute was approved by the members.

Teaching learning Evaluation:

- Approval of AQAR for the academic Year 2016-2017.
- Planned to create awareness among the students about the NPTEL courses.
- Departments must conduct FDP during winter/summer vacation. The proposal to conduct FDP should be sent to the management in advance to get approval.
- Motivate the students to learn latest design software.
- Result analysis of first internal test must be done and effective steps to be planned to improve the quality of teaching and learning.
- Parents Teachers meeting planned after finished each internal examination.
- Motivate the students to do the mini project apart from the curriculum.
- To improve the hands on training for our students planned to apply Indo-Jerman collaborated organization senior expert service(SES)
- Planned to establish centre for excellence for “hands on training” in this regard decided to choose the students from near by industries. (Coimbatore, Bangalore, Salem, Namakkal Region)
- Planned to conduct some value added courses for students for forth coming academic year
- The members expressed that the students should come to college in proper dress code.

- Faculty who attended workshop or FDP in other institutions like IIT and NIT, Anna University etc., should conduct peer enablement programme in the department.
- Registration and feedback from alumni through online.
- Planning to visit foreign university and industries for improving the knowledge and to know about the recent global technology.

Infrastructure and Learning Resources:

- Planned to construct MSME Separate building and incubatee room.
- Planned to establish L&T Form Work training Centre

The meeting ended with thanks by the Chair person

Chair Person

