



**MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)  
MEETING**

Date: 19.12.2016

**The following Members were present in the Meeting:**

S.No	Name	IQAC Designation
1.	Dr.M.Madheswaran , Principal	Chairperson
2.	Dr. C.T.Sivakumar , Executive Officer	Director IQAC
3.	Dr. C.Dhavamani, HoD/AERO	Secretary, IQAC
4.	Dr.V.Shanmugam, Dean/SMS	Academic Experts
5.	Dr.N.Vishwanathan ,COE	Member from Administration
6.	Mr.B.Ramesh, Administrative Officer	Member from Administration
7.	Dr.R.Thanigaivelan, HoD/Mech	Faculty member
8.	Dr.S.Umamaheswari, HoD/EEE	Faculty member
9.	Dr.M.Kannan, HoD/CSE	Faculty Member
10.	Dr.K.Vidhya, HoD/CIVIL	Faculty Member
11.	Dr.T.Jesudas, HoD/Mechatronics	Faculty Member
12.	Prof.S.Raju, HoD/IT	Faculty Member
13.	Dr.P.Saravanan, HoD/MAE	Faculty Member
14.	Dr.P.Saranya, HoD/Agri	Faculty Member
15.	Dr.M.Muthuvinayagam, HoD-EIE	Faculty Member
16.	Dr.S.Asokkumar – HoD/MBA	Faculty Member
17.	Dr.R.Jayakumar – HoD/MCA	Faculty Member
18.	Prof.S.Selladurai-HoD/English	Faculty Member
19.	Prof.S.Rajakumar-HoD/Maths	Faculty Member
20.	Prof.M.Durairaj-HoD/Physics	Faculty Member
21.	Prof.P.Dhanakodi-HoD/Chemistry	Faculty Member
22.	Dr.S.Umashankar	Nominee from Local Society

**The following points were discussed:**

- All the Head of the Departments were informed about the agenda of meeting in advance.
- The previous meeting minutes and the action taken report for the previous meeting were discussed among the members and the minute was approved by the members.
- Planned to conduct more no of awareness program in women's empowerment cell.
- Discussed to prepare about the news letter for each department and Institution.
- Planned to identify various small scale industries for Signing MOU.
- Planned for soft skill training, Professional development courses , communication classes , value added courses before commencing classes.
- Mechatronics HoD discussed about his Department Technical symposium ( EVANTRA-2K17).
- Planned to Organize Faculty Deeper Learning Program for this summer session starts from 3.4.2017. All the HoDs Are requested to prepare Banner, Participants list and Speakers to conduct the program.

Chair Person

19/12/16