



**MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)  
MEETING**

Date: 21.11.2017

The following Members were present in the Meeting:

S.No	Name	IQAC Designation
1.	Dr.M.Madheswaran . Principal	Chairperson
2.	Dr. C.T.Sivakumar . Executive Officer	Director IQAC
3.	Dr. C.Dhavamani, HoD/AERO	Secretary, IQAC
4.	Dr.V.Shanmugam, Dean/SMS	Academic Experts
5.	Dr.N.Vishwanathan .COE	Member from Administration
6.	Mr.B.Ramesh, Administrative Officer	Member from Administration
7.	Dr.R.Thanigaivelan, HoD/Mech	Faculty member
8.	Dr.S.Umamaheswari, HoD/EEE	Faculty member
9.	Dr.M.Kannan, HoD CSE	Faculty Member
10.	Dr.K.Vidhya, HoD/CIVIL	Faculty Member
11.	Dr.T.Jesudas, HoD/Mechatronics	Faculty Member
12.	Prof.S.Raju, HoD/IT	Faculty Member
13.	Dr.P.Saravanan, HoD/MAE	Faculty Member
14.	Dr.P.Saranya, HoD/Agri	Faculty Member
15.	Dr.M.Muthuvinayagam, HoD-EIE	Faculty Member
16.	Dr.S.Asokkumar – HoD/MBA	Faculty Member
17.	Dr.R.Jayakumar – HoD/MCA	Faculty Member
18.	Prof.S.Selladurai-HoD/English	Faculty Member
19.	Prof.S.Rajakumar-HoD/Maths	Faculty Member
20.	Prof.M.Durairaj-HoD/Physics	Faculty Member
21.	Prof.P.Dhanakodi-HoD/Chemistry	Faculty Member
22.	Dr.S.Umashankar	Nominee from Local Society

**The following points were discussed:**

- All the Head of the Departments were informed about the agenda of meeting in advance.
- The previous meeting minutes and the action taken report for the previous meeting were discussed among the members and the minute was approved by the members.
- Discussed about to apply for NIRF.
- Planned to Conduct Alumni Meet at Pune (Royal Orchid Central, Kalyani Nagar, Marisoft Annexe, Pune).
- Principal informed that a new program series is being initiated and named as Mahendra Students' TechTalk Series ( MaSTS). This technical talk is for the students by the students.
- Discussed about the proposal to DST, UGC, TNSCST funded projects.
- It was proposed to conduct Faculty Development program with a special focus on Quality Teaching.
- On the eve of Women's day '18 Celebration, it is planned to conduct various events for students every fortnight.
- Students must encourage to do interdisciplinary project by the guidance of faculties
- Discussed about requirements of record books text books, stationeries for commencing classes.
- The regular classes for II semester B.E./B.Tech /M.E./MBA/MCA, will commence on 18th January 2018 (Thursday).

Chair Person

21/1/18